

SECRET

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CONFIDENTIAL

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AGENDA

1. Reports Management

Introduce subject of reviewing reports to eliminate or consolidate where possible.

25X1A9a [REDACTED] of the Management Staff, to speak on details of the survey.

2. Space

General lack -inability to secure more in this area - have to make do with present facilities. Slow down on expansion, personnel-wise, may help, but we will be in undesirable position until we get priority projects taken care of.

3. Personnel

Several questions recently raised. Answers are in line with Colonel White's views.

- a. Question: What is the position of the Agency now on military personnel in view of the recent ceiling requirements?

Answer: Military requirements already submitted and quota established. No change contemplated.

- b. Question: What provision is to be made under the reduced activities for separation of civilian personnel no longer necessary in the program?

Answer: Activities in broad sense not being reduced - just are not being increased. Do not expect there will be any great reduction that will not be capable of being handled by attrition.

- c. Question: Where do we slot people to whom commitments have already been made?

Answer: Prospective employees to whom commitments have been made regarding EOD dates (normally after security clearance) may be brought on board in excess of authorized strength to the extent they may reasonably be expected to be absorbed by attrition.

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